

Portfolio Facility Closure Request



St.George Bank – A Division of Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714.

Our privacy policy is available at stgeorge.com.au or by calling 13 33 30 and covers how we handle your personal information.

Sub – Account Number/s:

Note: If borrower(s) require the release of the security documents, a separate Repaid Loan Advice Form is to be completed and forwarded to Loan Servicing.
(Only complete a Repaid Loan Advice if ALL loan debts have been discharged)

Please print name/s, tick appropriate boxes and sign below.

	Surname	Given Name
Borrower 1		
Borrower 2		
	Home Telephone Number	Business Telephone Number

I / We request that the Portfolio loan facility be closed.

I / We request that sub-account no. be converted to a Complete Freedom transaction account.

Note: Transactions or cheques written from any Portfolio sub-account and presented for payment after receipt of this request may be dishonoured.

Borrower 1 Signature

X

Date

/ /

Borrower 2 Signature

X

Date

/ /

Office Use Only – Branch Procedures

Complete below by ticking all relevant boxes

- Confirm all parties to the account have signed the form and verify all signatures.
- If applicable, obtain chequebook, and destroy. Record on LIS 600 Diary “chequebook Destroyed”.
- Obtain Payout figure from Lending Service Centre on 1800 245 200, option 3.
- Process closeout via Spider Fast Path 24, selecting the reason for account closure.
- Forward Closure Request Form to Loan Servicing.

Note: If more than 2 borrowers, please complete additional form/s.

Note: Reduction of the balance to zero is not closing the account.